



DOCUMENTS REQUIRED WHEN APPLYING FOR BUILDING PERMIT

- _____ 1 Completed Zoning Permit Application
- _____ 3 Completed sets of Building Plans with wall bracing on plans
- _____ 3 Certified surveys showing location of house, well septic and drive in U.S.G.S. DATUM
- _____ Written Grade approval from Christopher M. Genellie at Ruekert Mielke for building grade
(Copy of Stamped approved survey)
- _____ 1 Copy of heat loss and furnace sizing
- _____ Name, address and telephone number of well driller
- _____ 1 Copy of Waukesha County sanitary permit
- _____ 1 Copy of soil test site evaluation
- _____ 1 Completed HVAC Permit Application Faxed copies of
- _____ 1 Completed Plumbing Permit Application..... Mechanical permits
- _____ 1 Completed Electrical Permit Application..... Will not be accepted
- _____ 1 Completed Wisconsin Uniform Building Permit Application
- _____ 1 Copy of Waukesha County Storm Water Permit (Erosion Review & Permit) issued by
James C. Rose II Dept. of Parks and Land Use
- _____ Architectural approval from subdivision (letter and stamped plan)
- _____ Estimated cost of house _____
- _____ Estimated cost of septic system _____
- _____ Estimated cost of well _____

Submit this information with the above information to: Bob Premo – Building Inspector
Village of Merton
28334 Sussex Rd.
Merton, WI 53056

262-538-0820 (office) 262-538-4981 (fax) 262-538-1558 (home office)